

# Swinderby Parish Council

## Parish Council Meeting



### AGENDA 13<sup>th</sup> February 2023

A Parish Council meeting will be held at Swinderby Village Hall on **Monday 13<sup>th</sup> February 2023 commencing at 7.30 pm.**

The business to be dealt with at the meeting is listed on the attached agenda.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Council in relation to the business on the agenda.

*Sue Aikman*

Clerk and Responsible Finance Officer

8<sup>th</sup> February 2023

#### Public Forum

**1. To receive any apologies for absence**

**2. To receive any declarations of interest**

In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.

**3. To receive and approve:**

The minutes of the Parish Council meeting 16<sup>th</sup> January 2023, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.

**4. Finance**

- a) To formally note items of income
- b) To approve items of expenditure
- c) Bank reconciliation for the year to date to be approved
- d) To review spend against budget, including additional budget headings for CiL funding and for the Neighbourhood Plan

**5. Planning and Tree works**

a) Applications Received

None		
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b) Applications Decided

None		
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- c) To consider any updates on proposed amendments to Planning application 22/1376/FUL Produce World Ltd, Moor Lane, Swinderby. If revised plans have not been submitted prior to the meeting, then the Parish Council would submit a formal response to the original planning application based on the responses to their survey.

- 6. To review existing working documents and policies and to consider adopting additional policies**
  - Standing Orders and Financial Regulations (review existing)
  - Financial Regulations (review existing)
  - Environmental Action Plan (review existing) and Environment and Sustainability Policy (consider new)
  - Action Plan (review existing)
  - Risk Register (review existing)
  - Publication Scheme and schedule of charges (review existing)
  - Disciplinary Policy (consider new)
  - Grievance Policy (consider new)
  - Privacy Policy (consider new)-
- 7. To agree 2023 meeting dates to comply with the requirements of the 2023 elections.**
- 8. To report on any updates on plans for a composting toilet on the Jubilee Play Area.**
- 9. To update on work on trees near Holt Farm Paddock.**
- 10. To make arrangements for the next litter pick.**
- 11. To consider potential sites for a container or shed for Parish Council equipment**
- 12. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.**

No decisions may be made under this section, but councillors may wish to use this to flag up issues.
- 13. Correspondence**

To note correspondence received.
- 14. Date of next meeting**

Parish Council meeting 7.30pm Monday 13<sup>th</sup> March 2023.