

SWINDERBY PARISH COUNCIL

DRAFT MINUTES OF THE SWINDERBY PARISH COUNCIL MEETING

held on 17th April 2023

Held at Swinderby Village Hall

Present: Cllr G Lloyd (Chair), Cllr. L Carter (Vice Chair), Cllrs. R Hodgson, S Longson, G Beales
N Marris and J Gagg.

Clerk: S Aikman

Also in attendance: Cllr P Overton and 2 members of the public.

Public Forum

The Parish Council were asked to consider a collection point for batteries. This would be added to the May agenda. ACTION: Clerk

A discussion was held about an empty property. Cllr Lloyd would contact the owner and the Clerk would contact NKDC if no response was received. ACTION: Cllr Lloyd and the Clerk

Cllr Overton would forward his annual report to the Clerk.

1. To receive any apologies for absence

None.

2. To receive any declarations of interest

None.

3. To receive the minutes of the Parish Council Meeting 13th March 2023 previously circulated to members

Following a vote it was resolved unanimously that the minutes from 13th March 2023 were an accurate record of the meeting.

It was noted that:

- Cllr Marris was still sourcing a suitable container.
- The Autism awareness event held by Kisimul School had been a positive exercise.
- The bench on Bulpit Lane had been repaired.
- The lamppost poppies had been received.

4. Finance

a. To formally note Items of Income

Income		Total
NKDC	Litter picking grant	£174.00
NKDC	Precept	£21,977.00

b. To consider the quote for lawnmower insurance.

Following a vote it was unanimously resolved to renew the lawnmower insurance at a cost of £136.11. ACTION: Clerk

c. To formally approve items of expenditure:

Payee	Details	Net	VAT	Total
Swinderby V Hall	room hire	£ 18.00	nil	£ 300.00
G Lloyd	Poppies	£ 127.38	nil	£ 18.00
S Aikman	Expenses	£ 103.00		
LAB Planning	Neighbourhood Plan	£ 800.00		
Unity	Bank charges	£ 18.00		
Glendale	Grass cutting	£ 375.92		
N Marris	Trees	£ 100.00		

Expenditure including Clerk's salary, PAYE and pension approved unanimously

d. **Bank reconciliation for the year to date** was approved unanimously.

e. **To review spend against budget.**

Reviewed.

f. **To consider arranging for LALC to undertake an internal audit.**

The Clerk would arrange for the internal audit to be undertaken.

ACTION: Clerk

5. Planning

a) Applications Received

22/1376/FUL Notification of Receipt of Amended Plans/ Additional Information	Erection of 148 dwellings with associated outbuildings/garages and landscaping/open space and affordable housing and including conversion of existing (retained) building to shop and offices. Revised plans including layout, dwelling designs, shop design and home offices for 133 dwellings.	Produce World Ltd, Moor Lane, Swinderby	The Parish Council made minor amendments to the statement made in January. The response would be sent to NKDC by the Clerk.
23/0152/HOUS	Erection of single storey side extension, two storey rear extension and amendments to external materials including rendering of dwelling	25 Manor Road, Swinderby	No comment
Request for planning advice 23/0159/PREAPP	Installation of a composting toilet.	Swinderby Play Area, Swinderby	Advised by NKDC that this was permitted development as it would fall into the category of a 'small ancillary building'. Advise was noted regarding the siting to avoid proximity to any dwellings.

b) Applications Decided

None			
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6. To consider plans for the Annual Parish Meeting and Annual Parish Council Meeting on 15th May 2023.

The Annual Parish Meeting would be held at 7pm and followed by the Annual Parish Council meeting at 7.45pm.

Plans for 2024 would include a separate date for the Annual Parish Meeting.

7. To report on any updates to the development of the Neighbourhood Plan.

A public meeting was being planned for 6.30pm on 12th May. The meeting would be led by Luke Brown from L.A.B. Planning Services and would include a Q&A session. The Housing needs assessment had been completed. A character assessment will be commissioned and would use the previously completed assessment as a base line. The consultants would be taking photographs of the areas that residents felt were important. The Neighbourhood Plan would show areas that the community were wishing to protect and those which may be considered for development.

Grant that was unspent during the 2022/23 financial year had been returned.

Information was going into the Link Up updating residents on progress being made.

Gravel extraction was discussed including the Local Mineral Plan.

It was hoped that the draft plan would be ready by September. The Plan would then go to consultation with relevant parties and then back to the community for consultation.

8. To discuss plans for the Summer Fete.

Swinderby Trust, Swinderby Parish Council, Friends of Swinderby School and the Preschool were working together on the event that was planned for 1-5pm on 4th June.

It was hoped that the event would be an opportunity to bring the community together and allow groups to promote themselves as well as possibly raise some funds.

Current plans included: Lincoln Belly Dancers, 2 bands, children's sports, tug of war, stalls and an ice cream van.

Kisimul School, the Scouts and the Bowls Club would be contacted about the event.

ACTION: Cllrs

The Clerk would check that the Parish Council's Public Liability Insurance would cover the event.

ACTION: Clerk

A quote had been received for the provision of 2 toilets at a cost of £190. Accessibility would be checked.

ACTION: Cllr Lloyd

9. To receive any updates from the Swinderby Trust.

This item was deferred until a future meeting.

10. To receive updates on the Jubilee Play Area sign and the orchard signs.

Cllr Marris and Carter would provide information to enable the Play Area sign to be ordered.

The Clerk was following up the order of the orchard signs.

ACTION: Cllrs Marris and Carter and the Clerk

To update on plans for the Coronation including planting a tree.

It had been confirmed by NKDC that the triangle was not a suitable position for planting a replacement tree. A discussion was held about planting a flower bed instead of a tree and installing a village sign. ACTION: Cllr Beales will investigate a suitable village sign.

The crowns would be going back up on the lampposts and residents would be encouraged to put up bunting. Big Lunch was being organised in the Village Hall from 12-2 on the 7th May.

11. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent

meetings.

No decisions may be made under this section, but councillors may wish to use this to flag up issues.

Cllr Marris had obtained a quote for dealing with moles on the Jubilee Play Area at an initial cost of £150 and on the Playing Field for £200. The quote was within the amount that had previously been agreed. An ongoing contract would be considered following this initial clearance. The Clerk would send the grass contractor's number to Cllr Marris so that plans for grass cutting could be considered at the time of the planned clearance. Councillors would be cutting the Playing Field. ACTION: Clerk and Cllrs Marris and Longson

A Basic First Aid Course and Defibrillator course were still being planned. ACTION: Cllr Lloyd.

Cllr Carter reminded all Councillors that election expenditure forms, including those with no costs, had to be returned. All Councillors should bring their forms to the May meeting so that they could be sent in to NKDC. ACTION: All Councillors

A discussion was held about the loss of PCSOs. North Hykeham Police were to be asked how the Parish was going to be covered without the PCSOs. ACTION: Clerk

12. Correspondence

To note correspondence received.

Date	Received From	Description
14.03.2023	Gallagher Insurance	Renewal Information Request
16.03.2023	LCC Arboricultural Officer	Oak tree removal
20.03.2023	PKF Littlejohn	LI0364 Swinderby Parish Council – 2022/23 AGAR external auditor instructions
22.03.2023	Bracebridge Heath NPT	PCSO redundancies
23.03.2023	NKDC	Street Numbering: Old Well Cottage, 25 High Street, Swinderby, Lincoln, LN6 9LW
24.03.2023	Cllr M Thompson	County Councillor resignation
30.03.2023	Central Lincolnshire Local Plans Team	Central Lincolnshire Local Plan Inspectors Report
03.04.2023	LCC	Notification of temporary traffic regulation Order - Morton Hall/Eagle Barnsdale TTR003211

Date of next meeting

Annual Parish meeting 7pm Monday 17th April 2023.

Annual Parish Council meeting 7.45pm Monday 17th April 2023.

Meeting closed at 9.18pm

Signed.....

Date.....