

# Swinderby Parish Council

## Annual Parish Council Meeting



### AGENDA 15<sup>th</sup> May 2023

The Annual Parish Council meeting will be held at Swinderby Village Hall on **Monday 15<sup>th</sup> May 2023 commencing at 7.45 pm.**

The business to be dealt with at the meeting is listed on the attached agenda.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Council in relation to the business on the agenda.

*Sue Aikman*

Clerk and Responsible Finance Officer

5<sup>th</sup> May 2023

#### **To Confirm the Councillors elected and to receive Councillors Declarations of Acceptance of Office and Declarations of Interest**

- 1. Election of Chair and to receive Declaration of Acceptance of Office**
- 2. Election of Vice-Chair and to receive Declaration of Acceptance of**
- 3. To receive any apologies for absence**
- 4. To resolve to suspend the meeting and hold a public forum**
- 5. To receive any declarations of interest**  
In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
- 6. To receive the Annual Report of the Village Hall committee**
- 7. To confirm that the Parish Council continues to meet the requirements of the Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012 (SI21012/965)**
- 8. To receive and approve:**  
The minutes of the Parish Council meeting 17<sup>th</sup> April 2023, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.
- 9. Finance**
  - a) To formally note items of income
  - b) To formally approve expenditure since last meeting
  - c) To approve items of expenditure
  - d) Bank reconciliation for the year to date to be approved
  - e) To review spend against budget

- f) To receive the Internal Auditor's report
- g) To review the effectiveness of the system of internal control and consider the findings prior to completing the Annual Governance Statement on the Annual Return for 2022/23.
- h) To approve the Annual governance statement on the Annual Return for 2022/23.
- i) To consider the Accounting Statements by the members meeting as a whole
- j) To approve the Accounting Statements for 2022/23 on the Annual Return.
- k) Accounting Statements to be signed and dated by the Chair

## 10. Planning and Tree works

### a) Applications Received

23/0363/FUL	Erection of a 60m x 30m sand menage, extension of existing Barn by 3.6m to accommodate 2 additional stables and erection of a storage barn and the construction of a circular automated horse walker. widen the current access way to the yard, with the creation of new 1.8m high timber fence or brick wall with new timber gates-electronically operated., move existing fence line to create larger yard area.	Scoles House, 48 Station Road Swinderby
23/0372/HOUS	Single storey front extension & alterations to existing window and door openings. Including amended details	47 Manor Road Swinderby
23/0357/VARCON	Application to vary conditions 4 (materials) and 10 (approved plans) attached to planning permission 22/1080/FUL - Proposed three new dwellings consisting of conversion of existing garage into a house and the change of design from previously approved single house into two houses.	Green Heart 4 High Street Swinderby

### b) Applications Decided

23/0235/ADV Approved	Proposed V-board advert sign to be sited for a temporary period of up to 3 years	Land North Of A46 And East Of Cow Lane Witham St. Hughs, Lincoln
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11. To report on any updates to the development of the Neighbourhood Plan including feedback from May 12th.
12. To consider purchasing solar panels for the speed indicator devices
13. To discuss plans for the Summer Fete.
14. To receive any updates from the Swinderby Trust.
15. To receive updates on the Jubilee Play Area sign and the orchard signs.

**16. Review of Actions from 2022/2023. Where are we at and what needs doing next. They are ranked in terms of easiest to achieve (quick win) to the more challenging.**

- a) Compositing toilet Play Area and move the bench.**
- b) Seat outside the village hall, remove trees and replant.**
- c) Container Storage for the carpark.**
- d) Wall mounted flag pole for the village hall\***
- e) Bowls Club**
- f) Land registry**
- g) Village sign on the triangle.**
- h) Nature reserve on new land or the Playing Field.**
- i) School flag\***
- j) Equipment for Play Area (Games wall and roundabout).**
- k) Lives course in village hall**
- l) Plans for landscaping the community areas on the Moor Lane site and additional area.**
- m) Cycle Track/ Footpath to the station**
- n) Any others?**

**\*New items**

**17. To consider insurance requirements and renewal for 2023/24**

**18. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.**

No decisions may be made under this section, but councillors may wish to use this to flag up issues.

**19. Correspondence**

To note correspondence received

**20. Date of next meeting**

Parish Council meeting 7.30pm Monday 12<sup>th</sup> June 2022