

SWINDERBY PARISH COUNCIL

MINUTES OF THE SWINDERBY PARISH COUNCIL MEETING held at 7:30pm on 3 DECEMBER 2018 at the SWINDERBY VILLAGE HALL, Bulpit Lane, Swinderby

Present: Councillors: L Carter, B Clark, B Crozier, J Gagg, R Hodgson,
R Ketteringham (Chair) and G Lloyd
County Councillor M Thompson

Clerk: C Ballantyne

In Attendance: 1 Member of the public (part)

160. Public Forum

- Thank you to Cllr Crozier for all his work over the years
- What is happening with the School Safety Zone? Cllr Thompson thought that letters should have been sent out, but will check with LCC Highways
- Mileages on sign posts, highways have no plans to put mileages back onto the signs which were erected without this. Mileages will be added when next replaced
- Incident at Kisimul School, nothing has been heard in the village since this incident was initially reported. The Head of the school has nothing to do with the village. The Chair of the Parish has tried to re-establish this line of communication and will continue to do so, when the current incident has been closed and the time is appropriate to try and re-open the communication channels. The Police have provided an update on this matter. A statement is to be issued by the school shortly
- The Chair gave a short thanks to the Clerk and Cllr Crozier for all the work that both have done during their time with the Parish Council. The write up in the Linkup by Cllr Crozier will be sadly missed by everyone.
- Concerns have been raised by a parishioner about the amount of traffic on the Avenue from the illegal snack van and the damage being caused. This has been raised with LCC and a response has not been forthcoming. This matter is being escalated by District Councillor P Rothwell.

161. To receive apologies for absence

All Parish Councillors in attendance

Apologies from District Councillors P Rothwell & Mrs S Appleby and PCSO Lingard noted

162. To receive any declarations of interest

None

163. To receive:

The minutes of the Parish Council Meeting 5 November 2018, previously circulated to members. **Resolved** unanimously that they were an accurate record of the meeting and were signed by the Chair.

164. Finance

a. To formally note Items of Income

Income		Total
HMRC	VAT Refund	£1,342.62
Norton Disney Riding Club	Norton & District Riding Club - Field Hire	£200.00

Noted

b. To formally approve Expenditure since last meeting:

Payee	Net	VAT	Total
None			

Clerks salary including PAYE and tax, **expenditure approved unanimously**

c. To approve Items of Expenditure

Payee		Net	VAT	Total
Reg Ketteringham	Playing Field Maintenance	£12.50	£2.50	£15.00
AEB Landscapes	Play Area Regular Inspections	£64.00	Nil	£64.00
AEB Landscapes	Play Area Regular Inspections	£32.00	Nil	£32.00
Enviro-Tec	Playing Field Maintenance	£550.00	Nil	£550.00
Geoff Lloyd	Keep the Home Fires Burning	£32.28	Nil	£32.28
Geoff Lloyd	Keep the Home Fires Burning	£35.00	Nil	£35.00
Geoff Lloyd	Keep the Home Fires Burning	£24.00	£4.80	£28.80
Geoff Lloyd	Keep the Home Fires Burning	£60.00	Nil	£60.00
Smile Data Security Limited	Playing Field Maintenance	£270.00	£54.00	£324.00
Men in Sheds	Keep the Home Fires Burning	£100.00	Nil	£100.00
Swinderby Village Hall	Meeting Room expenses - December	£14.00	Nil	£14.00

All expenditure approved, unanimously

d. Bank reconciliation for the year to date was approved by Cllrs Hodgson and Lloyd.

Reconciliation for November was signed and will be circulated

e. To consider a Fields in Trust membership renewal – **Resolved** unanimously to renew the membership.

f. To consider grass cutting tenders and potential award of contract – **Resolved** by majority to award the contract to AEB Landscapes, upon checking that they are able to store the Parish mower.

g. To consider new fencing for Station Road Playing Field – **Resolved** unanimously that a maximum budget of £200 be allocated for this work, which is to be undertaken by Cllr Lloyd

h. To consider Parish Precept request for 2019/20 – **Resolved** that an increase of 5% is requested

165. Planning

i. Applications Received

None		
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ii. Applications Decided

18/1262/FUL	Newark Road, The Dovecote – Change of use	Granted
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Noted

166. **To consider expressions of interest received for co-option of new Councillor** – Nick Marris would like to be considered for the vacancy, **resolved** unanimously that he be co-opted.
167. **To elect new Vice Chair** – Cllr Lloyd was nominated, accepted the nomination and was unanimously elected.
168. **To consider purchase of a replacement defibrillator cabinet for the Village Hall**
To consider all information – brought forward from last meeting. There is still further investigation to be undertaken by both Councillors Hodgson and Ketteringham into the matter before a decision can be made. To be brought forward to February Meeting for final decision to be made.

169. **Clerk and Councillors Reports (for information only)**

	Agenda Item
• Bulpit Lane Pond – letter to Kisimul to be drafted to seek information on their plans for the pond	125
• Letter to adjacent landowner drafted about the condition of the fence	135
• Park Inspector requested to tension the zip wire and provide quote for cladding multi play legs and work to enable the gate to be closed. This has all been chased 5 December 2018	
• Tender issued to all contractors – Local contractor did not wish to tender. Various queries have been received and all tenderers advised of the responses	136
• Replacement bench needs to be investigated	137
• NKDC have been contacted about erecting the plaque opposite Pacey Close – additional information has been requested, which will be presented to Housing & Property Services who have an Asset Management meeting on 25 January 2019, where this will be discussed	
• Emergency Plan – template has been completed as far as possible, circulated to members for them to amend with local knowledge	138
• Annual Parish Meeting – to consider items to encourage attendance and community engagement to be brought forward to February Meeting	141
• Local Council Award Scheme – letters and press release have been drafted	142
• Signed bank reconciliation circulated to all councillors	149iv
• “no dog” signs – ordered and delivered. Cllr Lloyd to install	149vi
• Parochial Church Council advised that the use of the Parish Council logo was approved	154
• Reviewed Action Plan and Risk Register published to the website	155
• Replacement Defibrillator Cabinet – brought forward to December meeting	156
• Emergency Planning	
Chairs number registered with LCC for Emergency Text System	157b
New grit bin to be requested – <i>Post Meeting Note: There is already a bin in the location proposed and therefore a new bin is not required</i>	157c
• Response sent to Hill Holt re Remembrance Service	159a

Other items

Clerks resignation has been handed in and accepted. Last working day to be Tuesday 18th December.

Councillors reports

Reg Ketteringham

Grass seeding on the park – has been undertaken

LRSP – Community Speed Watch update

Lost Village Festival licence is being reviewed due to a report of noise pollution. The event is getting bigger year on year and brings in people to the local area and contributes to the sustainability of the local area. The organisers have asked the Parish Council to submit a letter of support. There is a case hearing on the 12th December. If Councillors wish to submit comments individually, they may do so. It was unfortunate that this had not been brought forward as an agenda item so that a formal response could have been considered from the Parish Council.

A parishioner has met with a nasty accident and has fallen off his ladders recently. He is badly bruised with a few cracked ribs and so may not be around the village as much as is usual.

Bob Crozier

Station Road has 3 street lights which have been out since October – Cllr Thompson suggested that contact is made with LCC Customer Services Centre

Potholes are being reported and are up to date

Lynne Carter

The school application for trees has been awarded and planting will be undertaken in the Spring

A new member of the staffing panel will be required once Bob Crozier leaves the council

Bruce Clark

Nothing to report

Jonathan Gagg

Trees on the park, all local residents have been spoken to and all wish different actions to be taken. There are some overhanging branches to be addressed

Zip wire tightening has this been done?

Ron Hodgson

Nothing to report

Geoff Lloyd

Armed Forces Covenant Grant Evaluation completed and submitted along with photos

Invoice from Enviro-Tec (Mole Control) has been submitted to the Clerk for payment

Tree Maintenance works, planning ongoing

Installation of “no dogs signs” to be carried out now that these have been delivered

“Keep the Home Fires Burning” event was a success

History Plaque opposite Pacey close is still being pursued by the Clerk

Church Farm replacement bench is still to resolved

A recent visit to the immigration centre, they would like to attend a future Parish Council meeting

Need to review the communication strategy

County Councillor Thompson

Swinderby Remembrance Events

I wish to acknowledge the efforts made by Swinderby Parish Council and members of the village community in organising and participating in what I felt were moving tributes to the

Centenary of the end of the 1914 to 1918 hostilities and a reminder of those in Swinderby village who died in the War.

Departure of “new” LCC Chief Executive

The departure of the Chief Executive was announced on 26th November after 4 months in post. I do not have any additional information about the background to this. Interim measures are being put in place until decisions are taken by the Council about future arrangements.

Midlands Connect

A report has recently been published following a study of this route. In Phase 2 of the report due to be completed in 2019, specific areas including Lincoln to the Humber will be covered. I have contacted MC to draw attention to concerns about safety issues of the single carriageway Highways England section bordering my division and potential implications of City of Lincoln Council Western Growth Corridor development plans.

I was surprised to learn from the draft last meeting minutes that both Bob and Caron had resigned. I must convey my thanks to both for the work they have done and help given to me in my LCC role, and best wishes for the future.

District Councillor Peter Rothwell

EMAS and the defibrillator code, I have had a call from them and they have confirmed actions taken during the incident in Swinderby obviously I was unable to confirm the code as I do not have that. I would suggest an Email confirmation to EMAS confirming the code again. Locked or unlocked, EMAS recommend locked cabinets as the units will be stolen otherwise.

I would like to push the drive on publicising the app for Goodsam in the new year also.

Change of use application for the Dovecote has been approved but my concerns were noted regarding the highways issues. I do hope we do not see any accidents on the roundabout but I do feel that this will only be a matter of time.

Additional 23 industrial units are to be built at Witham St Hughs industrial estate adding a further 100 plus vehicles to the camp road A46 junction at peak times.

Planning application is now submitted for a crematorium in Thurlby.

Bomber county gateway trust have begun the foundations for the replica aircraft, a massive set of groundworks has been undertaken and the project is progressing.

District Councillor Sally Appleby

The Chairman of the District will be holding a 'Brains of Kesteven' charity quiz on 25.01.19 in aid of Sleaford Dementia Support, should anyone wish to form a team and participate.

The Joint Revenue & Benefits Service (Lincoln City Council and NKDC) shortlisted for three awards following on-site inspections of its operations and workforce.

As part of Lincolnshire's contribution to National Re-Cycling Week, the Lincolnshire Waste Partnership has distributed stickers to encourage households in the county to keep recycling clean. Current figures show that more than a quarter of all recycling is un-useable because of contamination.

Nine homes for social housing, suited to younger people and small family units will be delivered by conversion of a former Quarrington school. This is a £1m investment by the Council supported by £400,000 funding from Homes England's Affordable Housing Programme.

PCSO Lingard
Operation Hendon

Three people have been arrested in connection with the investigation into safeguarding concerns at the children's home at the Swinderby site of the Kisimul Group. The three people, one man, aged 56 and two women aged 52 and 57, all from Lincoln have been bailed to return at a later date. As the investigation is on-going we will not be commenting further at this stage.

170. Correspondence

- a) Lincolnshire County Council School Admissions Policy Consultation 2020 intake, noted
- b) British Red Cross free first aid sessions for parish councils, suggested times to be discussed at a later date
- c) FundNK money available, new equipment on the play area to be considered for this funding at a later date
- d) North Kesteven District Council Contaminated Land Strategy, noted
- e) NKDC Chairman's Charity Quiz Night – Friday 25th January 2019, noted
- f) Community Champions Environment Quarter, noted
- g) Review of North Kesteven Member Code of Conduct, comments to be submitted to the Clerk as soon as possible, to collate a formal response

Meeting closed 22:10pm

Signed.....

Date.....