

# SWINDERBY PARISH COUNCIL

## DRAFT MINUTES OF SWINDERBY PARISH COUNCIL PARISH COUNCIL MEETING held on 12<sup>th</sup> June 2023 Held at Swinderby Village Hall

Present: Cllr G Lloyd (Chair), Cllr. L Carter (Vice Chair), Cllrs. R Hodgson, G Beales and J Gagg.

Clerk: S Aikman

Also in attendance: 1 member of the public

### Public Forum

A member of the public asked for updates on the requested battery recycling. It was confirmed that there was no suitable indoor space and that residents should continue to use the recycling available at Collingham.

#### 1. To receive any apologies for absence.

Apologies had been received and were accepted from Cllrs N Marris and S Longson.

#### 2. To receive any declarations of interest

In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.

None.

#### 3. To receive and approve the minutes of the Parish Council meeting 15<sup>th</sup> May 2023, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.

Following a vote it was resolved unanimously that the minutes from 15<sup>th</sup> May 2023 were an accurate record of the meeting.

Progress reported on matters discussed:

- Ground spikes had been ordered for relocating a bench on Jubilee Park. Cllrs Lloyd and Longson would undertake the work. ACTION Cllrs Lloyd and Longson
- Cllr Longson had ordered the flagpole.
- LCC would be asked for suitable ideas for the proposed village sign and other options for the triangle. ACTION Cllr Lloyd
- LIVES were providing CPR and defibrillator training for up to 12 people on 17<sup>th</sup> and 19<sup>th</sup> July 2023. A donation to LIVES would be added to a future agenda and considered by the Council.
- A meeting had been held regarding concerns raised in connection with the use of the Life and Life Mission Premises. The Church representative, the Police and the Parish Council met and discussed concerns regarding litter, parking, anti-social behaviour and noise. Discussions had been productive and a further meeting would be held in three months.

#### 4. Finance

**a. To formally note Items of Income**

Income	Total
None	

**b. To formally approve items of expenditure since last meeting**

Payee	Details	Net	VAT	Total
LALC	Internal Audit	£ 200.00	£40.00	£ 240.00
Groundwork UK	Refund 2022/23 Neighbourhood. Plan Grant	£ 2,986.00	nil	£ 2,986.00
Glendale	Grass cutting	£ 352.86	£70.58	£ 423.44
Swinderby Village Hall	Meeting Room	£ 66.00	Nil	£ 66.00
Unipart Dorman	Solar for Speed Indicator Devices	£ 1,202.72	£240.54	£ 1,443.26

**c. To formally approve items of expenditure**

Payee	Details	Net	VAT	Total
S Aikman	Expenses April - June 2023	£ 113.00	nil	£ 113.00

Expenditure including Clerk's salary, PAYE and pension approved unanimously

**d. Bank reconciliation for the year to date** was approved unanimously.**e. To review spend against budget.**

Reviewed.

**5. Planning****a) Applications Received**

To receive and consider any updates on **22/1376/FUL** Produce World Ltd, Moor Lane, Swinderby, Lincoln, Lincolnshire.

The Parish Council were disappointed to note that plans submitted by the developer had changes from the plans that had been discussed with the Parish Council. An email had been sent to the developer but no response had been received. Following a vote it was unanimously resolved to submit formal feedback to NKDC with a neutral comment simply outlining the differences to the plans discussed. Cllr Lloyd would ask NKDC for a submission deadline.  
ACTION: Cllr Lloyd

**b) Applications Decided**

23/0372/HOUS	Single storey front extension & alterations to existing window and door openings. Including amended details	47 Manor Road Swinderby	Approved
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**6. To consider adopting a new Complaints Procedure**

The Clerk had sent a draft complaints procedure prior to the meeting. Following a vote it was unanimously resolved to adopt the procedure. The Procedure would be added to the website.

ACTION: Clerk

**7. To consider a donation to Swinfest (£100 was donated in 2022).**

Following a vote it was unanimously resolved to donate £100 to Swinfest. ACTION: Clerk

**8. To consider next steps on the Station Road Playing Field.**

It was reported that:

- A suitable IBC was being looked for.
- The apple trees were not growing as hoped and should be monitored.
- The grass cutting could be added to the grass cutting contract.
- Cllr Carter was asking the school about insect boxes.

**9. To report on any updates to the development of the Neighbourhood Plan including feedback from May 12th.**

Feedback from the meeting had been positive and confirmed that the group were focussing on the necessary areas, including green spaces, protecting the environment, minimising expansion of the village area, footpaths and green spaces.

A further funding application to support work on the Neighbourhood Plan was to be submitted this year.

**10. To receive any updates from the Swinderby Trust.**

A discussion was held about the possibility of the Parish Council being custodians of any Swinderby Trust land.

**11. To receive updates on the Jubilee Play Area sign and the orchard signs.**

The signs had been ordered.

**12. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.**

**No decisions may be made under this section, but councillors may wish to use this to flag up issues.**

The summer fete had been a great success, thanks were given to all involved. Positive feedback had been received from residents and the school.

A corner in Holt Farm Paddock had been dug over and spread with wildflower seeds.

Councillors should email Cllr Carter with suggestions for the Reg Ketteringham Community Award.

A resident had donated 3 Golf Range Finders to the Parish Council for fund raising. Ideas were discussed about possible options and would be considered at a future meeting.

ACTION: Clerk

**13. Correspondence**

To note correspondence received.

Date	Received From	Description
17.05.2023	LALC	New councillor inductions / refresher sessions
24.05.2023	Swinfest	Donation request

**Date of next meeting**

Swinderby Parish Council meeting 7.30pm Monday 10<sup>th</sup> July 2023.

**Meeting closed at 8.40pm**

Signed.....

Date.....