

Swinderby Parish Council

Annual Parish Council Meeting



AGENDA 13th May 2024

The Annual Parish Council meeting will be held at Swinderby Village Hall on **Monday 13th May 2024 commencing after the Annual Parish Meeting at approximately 7.30 pm.**

The business to be dealt with at the meeting is listed on the attached agenda.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Council in relation to the business on the agenda.

Sue Aikman

Clerk and Responsible Finance Officer

2nd May 2024

- 1. Election of Chair and to receive Declaration of Acceptance of Office**
- 2. Election of Vice-Chair and to receive Declaration of Acceptance of**
- 3. To receive any apologies for absence**
- 4. To resolve to suspend the meeting and hold a public forum**
- 5. To receive any declarations of interest**
In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
- 6. To receive the Annual Report of the Village Hall committee**
- 7. To confirm that the Parish Council continues to meet the requirements of the Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012 (SI21012/965)**
- 8. To receive and approve:**
The minutes of the Parish Council meeting 15th April 2024, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.
- 9. Finance**
 - a) To formally note items of income
 - b) To approve items of expenditure
 - c) Bank reconciliation for the year to date to be approved
 - d) To review spend against budget
 - e) To receive the Internal Auditor's report
 - f) To review the effectiveness of the system of internal control and consider the findings prior to completing the Annual Governance Statement on the Annual Return for 2023/24.
 - g) To approve the Annual governance statement on the Annual Return for 2023/24.
 - h) To consider the Accounting Statements by the members meeting as a whole
 - i) To approve the Accounting Statements for 2023/24 on the Annual Return.
 - j) Accounting Statements to be signed and dated by the Chair

10. Planning and Tree works

a) Applications Received

None		
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b) Applications Decided

None		
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11. To consider continuation of the LALC website management service.

12. To report on any updates to the development of the Neighbourhood Plan.

13. To receive any updates from pest control.

14. To discuss plans for the Summer Fete.

15. To receive any updates from the Swinderby Trust.

16. Review of Actions from 2023/2024. Where are we at and what needs doing next.

a) Compositing toilet Play Area and move the bench.

b) Seat outside the village hall, remove trees and replant.

c) Container Storage for the carpark.

*d) Wall mounted flag pole for the village hall**

e) Bowls Club

f) Land registry

g) Village sign on the triangle.

h) Nature reserve on new land or the Playing Field.

i) School flag

j) Equipment for Play Area (Games wall and roundabout).

k) Lives course in village hall

l) Plans for landscaping the community areas on the Moor Lane site and additional area.

m) Cycle Track/ Footpath to the station

n) Solar Panels for the speed indicator devices

o) Any others?

17. To consider insurance requirements and renewal for 2024/25

18. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.

No decisions may be made under this section, but councillors may wish to use this to flag up issues.

19. Correspondence

To note correspondence received

20. Date of next meeting

Parish Council meeting 7.30pm Monday 10th June 2024