

SWINDERBY PARISH COUNCIL

MINUTES OF THE SWINDERBY PARISH COUNCIL MEETING held at 7:30pm on 11 MARCH 2019 at the SWINDERBY VILLAGE HALL, Bulpit Lane, Swinderby

Present: Councillors: R Ketteringham (Chair), G Lloyd (Vice-Chair), L Carter, B Clark, J Gagg and N Marris.

Clerk: S Aikman

In Attendance: Cllr M Thompson (LCC). Cllrs Rothwell and Appleby (NKDC) had sent their apologies

1. Public Forum

3 members of public in attendance.

A resident informed the Council that he had been approached in regard to selling his area of land that is adjacent to the old Produce World site. The resident wished to make it known that he had no interest in selling the land at this time.

It was noted that the Council had received no notification of any changes to the existing plans for the former Produce World site. The existing planning permission had been gained following consultation with residents and included a S106 agreement. Clarity was needed on whether the S106 agreement related only to the existing planning permission or to any future amended planning permission for the land. Any proposed changes to the existing plans would require further consultation with residents.

2. To receive apologies for absence

Cllr R Hodgson had sent his apologies, reasons accepted.

Apologies from District Councillors P Rothwell & S Appleby noted.

3. To receive any declarations of interest

None

4. To receive:

The minutes of the Parish Council Meeting 11 February 2019, previously circulated to members. **Resolved** unanimously that they were an accurate record of the meeting and were signed by the Chair.

5. Finance

a. To formally note Items of Income

Income	Total
none	

b. To formally approve Expenditure since last meeting:

Payee	Net	VAT	Total
none			

c. To consider LALC membership for 2019/20

Following a vote it was **resolved** to renew LALC membership for 2019/20 at a cost of £225.68

d. To approve Items of Expenditure

Payee		Net	VAT	Total
Swinderby Village Hall	Meeting Room expenses - 19-0012	£14.00	Nil	£14.00
Britnell Tree Services	Tree Maintenance	£600.00	£120.00	£720.00
HMRC	PAYE	£106.00	Nil	£106.00
LALC	Annual Training Scheme - LALC	£90.00	£18.00	£108.00
LALC	Subscription - LALC	£225.68	Nil	£225.68
AEB Landscapes	Play Area Regular Inspections	£32.00	Nil	£32.00
S Aikman	Clerks Expenses	£38.70	Nil	£38.70

All expenditure approved, unanimously

Clerk's salary including PAYE and pension **expenditure approved unanimously**

e. Bank reconciliation for the year to date was approved unanimously.

f. To review the spend against budget, noted.

g. To consider proposed amendments to the Financial Regulations, including the expenses policy.

Following a vote it was unanimously **resolved** to increase the expenditure allowed by a duly delegated committee, or the Clerk, in conjunction with the Chair of the Council or Chair of the appropriate committee from £50 to £250 under Section 4.1 of the Financial regulations.

Following a vote it was unanimously **resolved** to amend the Expenses policy to enable the Clerk to claim travel expenditure to and from Swinderby and to amend the wording of the expenses for working from home for the amount to cover a contribution towards telephone and internet only, the amount claimable was to remain unchanged.

6. Planning

i. Applications Received

Proposal	4-6 High Street, Swinderby	Dwelling & Workshop.	Proposal received from developer prior to formal planning application Noted
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ii. Applications Decided

18/1707/HOUS	Halfway Farm Cottage, Newark Road, Swinderby	Demolition of conservatory and erection of garden room	Approved
19/0019/HOUS	44 - 46 High Street Swinderby	Erection of a first floor rear extension, new windows to rear elevation, new velux windows to existing side roof, replacement of existing ground floor rear windows	Approved

		and first floor internal alterations	
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7. **To consider matters relating to the footpath from the Village Hall to Pacey Close**
It was noted that there was no route for a footpath in this area.
8. **To confirm arrangements for the litter pick on 17th March**
Volunteers would meet at the Village Hall at 10am. Cllr Carter was undertaking the risk assessment. Cllr Lloyd would contact NKDC regarding the removal of collected litter.
9. **To consider arrangements for the Annual Parish Meeting**
Cllr Ketteringham would invite local groups.
10. **To consider a funding application to update the play area**
This matter was to be deferred for 3 months.
11. **To consider arrangements for the installation of the history plaque**
NKDC had advised that the following conditions would need to be complied with:
'Swinderby Parish Council shall be responsible for the upkeep and regular maintenance of the asset in a safe condition and keep in decorative good order.
Though the asset is situated on land owned by North Kesteven District Council the liability for safety of the asset including any necessary temporary protection of the public shall rest with Swinderby Council and in the event of any removal whether intentional or as the result of accident or vandalism Swinderby Parish Council shall be responsible for all making good, replacement and adequate protection of the public prior to or during any works. In the event that the Parish Council wish to undertake any maintenance works or the like to the asset which remains on land owned by North Kesteven District Council, they shall notify North Kesteven District Council and obtain their consent before undertaking any such Works
For the avoidance of doubt, following the granting of permission North Kesteven District Council shall not be liable in any way whatsoever for the maintenance of, or in relation to any aspect of, the asset.
Swinderby Parish Council indemnify and hold North Kesteven District Council harmless arising out of any claims whatsoever arising in relation to the asset in question from and including the date of granting of consent. The asset shall be affixed in such a manner as to be properly and adequately secured '

Following a vote it was unanimously **resolved** to agree to the conditions required by NKDC. The Clerk would respond to NKDC.

12. **To consider correspondence received from Sir Thomas White's Charity in relation to a Water Abstract Licence at Newton's Farm**
Noted. A representative of the Charity had been invited to the April Parish Council meeting.
13. **To consider the proposed waiting restrictions on High Street and Station Road**
Following a discussion it was agreed that the scheme was a starting point but was complex and seemed un-workable. It was felt that a crossing was needed, particularly with a development proposed for across the road. A 3-month extension before any decisions would be requested to allow time for consultation with interested parties.
14. **Clerk and Councillors Reports (for information only)**

Nick Marris

Cllr Marris asked about progress on writing to local businesses for financial support towards the defibrillator cabinet. Suggestions were made of potential funders.

Jonathan Gagg

Cllr Gagg suggested that the potential S106 funding be an agenda item for the next meeting. Alterations had been made to the Norton Disney planning application

Geoff Lloyd

Cllr Lloyd asked for the following future agenda items:

- installation of a bench, possibly opposite the church.
- Speeding, including information on the use of a temporary speed recorder.

Tree planting would take place at the school 26-28 March.

Bruce Clark

Cllr Clark reported that a stile on the footpath across the meadow near Plough Lane was rotting. The matter would be reported to the footpath officer.

Lynne Carter

Cllr Carter reported that there was a need for organising suitable archiving for Council paperwork that should be accessible in the Parish rather than being sent to Lincolnshire Archives. The matter would be discussed at a future meeting.

15. **Correspondence**

Date	Received From	Description
14.02.2019	LALC	Lalc - Training Schedule 2019
18.02.2019	NKDC	Application 18/1707/HOUS Halfway Farm Cottage Newark Road Swinderby Lincoln, application approved
20.02.2019	NKDC	Nominations and Elections Update
21.02.2019	NKDC	Erection of an History Plaque, Land in Swinderby opposite Pacey Close
27.02.2019	Sir Thomas White's Charity	Newton's Farm, Swinderby
25.02.2019	Jonathan Thorns	Dwelling & Workshop @ 4-6 High Street Swinderby
08.03.2019	NKDC	Application 19/0019/HOUS 44 - 46 High Street Swinderby Lincoln Lincolnshire application approved

16. **Date of next meeting**

The next meeting would be on 8 April 2019.

Meeting closed 10pm

Signed.....

Date.....