

# SWINDERBY PARISH COUNCIL

## MINUTES OF THE SWINDERBY PARISH COUNCIL MEETING held at 7:30pm on 11 FEBRUARY 2019 at the SWINDERBY VILLAGE HALL, Bulpit Lane, Swinderby

Present: Councillors: R Ketteringham (Chair), G Lloyd (Vice-Chair), L Carter, B Clark, J Gagg, N Marris and R Hodgson.

Clerk: S Aikman

In Attendance: None. Cllrs Rothwell, Appleby and Thompson had sent their apologies

1. **Public Forum**

No public in attendance.

2. **To receive apologies for absence**

All Parish Councillors in attendance

Apologies from District Councillors P Rothwell & S Appleby and from County Councillor M Thompson noted

3. **To approve the appointment of the new Clerk**

**Resolved** unanimously to approve the appointment of Mrs Sue Aikman to the post of Clerk and Responsible Finance Officer for Swinderby Parish Council.

4. **To receive any declarations of interest**

None

5. **To receive:**

The minutes of the Parish Council Meeting 3 December 2018, previously circulated to members. **Resolved** unanimously that they were an accurate record of the meeting and were signed by the Chair.

6. **Finance**

a. **To formally note Items of Income**

Income	Total
none	

b. **To formally approve Expenditure since last meeting:**

Payee		Net	VAT	Total
Unity Trust	Bank charges	£18.00	Nil	£18.00

Previous Clerk's salary including PAYE **expenditure approved unanimously**

**c. To approve Items of Expenditure**

Payee		Net	VAT	Total
AEB Landscapes	Play Area Regular Inspections	£32.00	Nil	£32.00
Swinderby Village Hall	Meeting Room expenses – January (Interviews)	£7.00	Nil	£7.00
AEB Landscapes	Play Area Regular Inspections	£32.00	Nil	£32.00
AEB Landscapes	Gate replacement	£308.42	Nil	£308.42

**All expenditure approved, unanimously**

Clerk's salary including PAYE and pension **expenditure approved unanimously**

- d. Bank reconciliation for the year to date** was approved unanimously and signed by Cllrs Carter and Ketteringham.
- e. To review the spend against budget**, noted. A discussion was held about simplifying the budget headings to allow greater flexibility in spending, particularly in relation to asset maintenance. The Clerk would review this and put forward suggestions for the next financial year.
- f. The LCC Urban Highway Verge Cutting 2019/20 Agreement** was unanimously approved

**7. Planning**

**i. Applications Received**

18/1707/HOUS	Halfway Farm Cottage Newark Road	Demolition of conservatory and erection of garden room	No comments
19/0021/FUL	Swinderby Methodist Church, High Street	Replace rear and side wooden windows with PVC windows	No comments
19/0019/HOUS 19/0020/LBC	44 - 46 High Street Swinderby	Erection of a first floor rear extension, new windows to rear elevation, new velux windows to existing side roof, replacement of existing ground floor rear windows and first floor internal alterations	No comments

**ii. Applications Decided**

None		
------	--	--

**8. To consider the purchase of a new defibrillator cabinet**

The Parish Council had taken residents views into account and investigated and reviewed the ease of access to the defibrillator. It was reported that the British Heart Foundation recommended unlocked cabinets, whereas LIVES recommended locked cabinets due to the number of thefts from unlocked cabinets. New cabinets had a large handle rather than a small knob which was thought by some to be easier to access. Following a vote it was **resolved** by a majority to replace the defibrillator cabinet at a cost of approximately £500. Local businesses would be asked if they would like to donate towards the purchase.

The Parish Council were also arranging first aid and defibrillator training. The required

regular checks for the defibrillator were undertaken by the Parish Council and items replaced as required

9. **To report on the First Aid training** – Cllr Lloyd had arranged First Aid training to take place on 15<sup>th</sup> April through the British Red Cross. The training would be promoted throughout the village. A request would be made for defibrillator use to be added to the training. Suitable additional training would be sought if this was not possible.
10. **To consider the requirements for the elections in May 2019**  
 The Clerk gave out material from NALC with the timetable for the elections and promotional information to encourage residents to apply to be councillors. Cllr Ketteringham would display the posters and use the article in the Linkup.
11. **To consider joining the LALC training scheme for 2019/20**  
 Following a vote it was unanimously **resolved** to join the training scheme for a further year at a cost of £75.
12. **To consider membership of the Campaign to Protect Rural England** – it was unanimously **resolved** not to apply for membership.
13. **To consider the installation of a concrete plinth for the proposed history plaque**  
 It was agreed not to install a plinth as it would not reduce maintenance and strimming would still be required.
14. **Determination of Councillors responsibilities**  
 It was unanimously **resolved** that all Councillors should take responsibility for reporting highways and streetlight issues, Cllr Gagg would be a Parish Council representative on the Village Hall committee and Cllr Clark would work with Cllr Carter on staffing matters.

### **Clerk and Councillors Reports (for information only)**

The footpath from the Village Hall Carpark to Pacey Close would be an agenda item for the meeting in March.

### **Councillors reports**

#### ***Reg Ketteringham***

##### **School Safety Zone**

Consultation had been received from LCC on proposed waiting restrictions for High Street and Station Road including:

- Introduction of enforceable School Keep Clear markings
- Protecting the High Street/Station Road junction and approaches
- Providing enforceable bus parking
- Providing time limited waiting.

The Clerk had agreed an extension on the consultation with LCC until 15<sup>th</sup> March to enable the matter to be an agenda item at the next meeting. Cllr Ketteringham would ensure that the school were aware of the proposals and Cllr Lloyd would inform the Church.

#### ***Lynne Carter***

The school's acting head teacher had been appointed as the new head teacher.

The school would like to work with the Parish Council on 26-28 March planting trees around the edge of the playing field.

#### ***Bruce Clark***

Promotion of the School Safety Zone could be an item for the Annual Parish meeting

### **Geoff Lloyd**

3 quotes had been obtained for tree work and the most suitable quote of £600 had been accepted as requested by the Council. The matter was unanimously agreed. The dog signs were still to go up. The playing field fence was to be repaired.

### **Jonathan Gagg**

A date was needed for a Spring litter pick. The matter would be an agenda item in March and would be promoted in the Linkup.

A review was needed of the play equipment. This along with possible funding opportunities would be an agenda item for the March meeting.

### **Ron Hodgson**

Nothing to report.

### **County Councillor Thompson Swinderby School Safety Zone**

I contacted LCC Highways following the enquiry at the last Parish Council meeting (3rd December 2018 Public Forum), and received a response which I sent to the PC by email (4/12/18), but to follow up the enquiry and for public information I report as follows :

"A suggestion had been made to extend the restriction to cover access to Kismul which has delayed the letters re consultation. I have responded to say that I have no objection to this being included in the proposal for consultation, but that it may affect access to the Church and any objection on this basis will need to be carefully considered. I have informed Highways that the PC now has no meeting until February, so that as statutory consultees, if there is a specified response timescale it may be preferable to wait until the New Year before the consultation letters are sent out."

I have not received any further update and if letters have not yet been received please let me know and I will chase up.

### **County Council Budget 2019-2020**

LCC Executive has made proposals for a 4.95% increase in Council Tax for the forthcoming year. This is within the government threshold for general council tax before a referendum (potentially costing £1,000,000+) is required of 3%, with a 2% increase for adult social care. This is open for public comment and will be debated at the next full council meeting on 22nd February.

Further information is available via the link below, which includes access to a YouTube video of funding questions which may be of interest :

<https://www.lincolnshire.gov.uk/local-democracy/finances-and-budget/budgets-and-financial-strategy/lincolnshire-county-council-budget-proposals-2019/20/133258.article>

### **LCC Transport Strategy and workshops**

I attended a councillor briefing session for the consultations on the LCC transport strategy which is intended to shape the programme and decisions over the next ten to twenty years for Lincoln and the immediate surrounding area. I subsequently attended a local workshop where there was more detailed discussion about transport requirements. Apart from the obvious concerns which been raised about ensuring that the A46 Western Bypass (Highways England) is converted to dual carriageway, and pursuing plans for the Hykeham relief road

the group I was with considered it important to explore safe provisions and access for alternative transport, pedestrian, cycle and public. The outcome of all the workshops will be consolidated after conclusion of the consultations.

### **City of Lincoln Council Western Growth Corridor**

CoLC with Lindum Construction has started a series of engagement events about the revised plans for this development. Concerns have been raised about the impact this will have affecting access to and traffic on the A46 at the Skellingthorpe roundabout and surrounding areas.

### ***District Councillor Peter Rothwell***

Food vehicle on the avenue at the Dovecote – I am advised that the road is adopted and the vendor cannot be moved on

### ***District Councillor Sally Appleby***

Following on from the successful Pop Up Shop trials in Navigation Yard in Sleaford , North Kesteven District Council is launching a Pop Up Stand in Navigation House for those who make items for sale locally, the ideal solution for producers that might not necessarily be able to fill a shop unit on their own. The only criteria to be eligible to apply is that products must be handmade and makers need to be local to Sleaford and within NK area.

## **15. Correspondence**

Date	Received from	Description
10.12.2018	NKDC	18/1657/TPO White Pine tag 4095. Remove first scaffold limb to east back to main stem. The Old Vicarage, 61 High Street, Swinderby.
17.12.2018	LCC	<u>Parish Agreement – Urban Highway Verge Cutting 2019/20</u>
11.12.2018	LALC/NALC	New pay scales 2019/20
20.12.2018	LCC	Lincoln Transport Strategy engagement events
03.01.2019	NKDC	18/1707/HOUS Halfway Farm Cottage Newark Road Swinderby
07.01.2019	LALC	Lalc - Training Schedule 2019
07.01.2019	LALC	Funding and Networking Event-Join the Dots North Kesteven
18.01.2019	LCC	Minerals and Waste Planning Policy Team - upcoming consultation on a Draft Statement of Community Involvement

28.01.2019	NKDC	19/0021/FUL Swinderby Methodist Church High Street Swinderby
29.01.2019	NKDC	19/0019/HOUS 44 - 46 High Street Swinderby
29.01.2019	NKDC	19/0020/LBC 44 - 46 High Street Swinderby
04.02.2019	NKDC	Parish Election Information
04.02.2019	CPRE	CPRE Lincolnshire Best Kept Village Competition
04.02.2019	LALC	Lincs Env Awards 2018 - community
06.02.2019	NKDC/LCC	Public path diversion order
08.02.2019	LCC	Swinderby, High Street and Station Road, Proposed Waiting Restrictions

16. **Date of next meeting**

The next meeting would be on 11 March 2019. Remaining dates for the year would be circulated.

**Meeting closed 9.25pm**

Signed.....

Date.....