

Swinderby Parish Council

Parish Council Meeting

AGENDA 8th July 2024



A Parish Council meeting will be held at Swinderby Village Hall on **Monday 8th July 2024 commencing at 7.30 pm.**

The business to be dealt with at the meeting is listed on the attached agenda.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Council in relation to the business on the agenda.

Sue Aikman

Clerk and Responsible Finance Officer

1st July 2024

Public Forum

1. To receive any apologies for absence

2. To receive any declarations of interest

In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council’s Code of Conduct.

3. To receive and approve:

The minutes of the Parish Council meeting 10th June 2024, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.

4. Finance

- a) To formally note items of income.
- b) To formally approve items of expenditure.
- c) Bank reconciliation for the year to date to be approved.
- d) To review spend against budget.
- e) To receive any feedback from the External Auditors.

5. Planning and Tree works

a) Applications Received

None		
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b) Applications Decided

None		
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6. **To review the following policies and procedures:**
 - Subject Access request procedure**
 - Privacy notice**
 - Records retention policy**
 - Data Protection policy**
 - Data Breach Policy**
 - GDPR and Freedom of Information policies and procedures (if updates received by LALC).**
7. **To consider the purchase of additional goal posts.**
8. **To consider any matters relating to road safety in the parish.**
9. **To report on any updates to the development of the Neighbourhood Plan.**
10. **Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.** No decisions may be made under this section, but councillors may wish to use this to flag up issues.
11. **Correspondence**
 - To note correspondence received.
12. **Date of next meeting**
 - Parish Council meeting 7.30pm Monday 9th September 2024