

SWINDERBY PARISH COUNCIL

DRAFT MINUTES OF SWINDERBY PARISH COUNCIL PARISH COUNCIL MEETING held on 8th July 2024 Held at Swinderby Village Hall

Present: Cllr L Carter (Vice Chair), Cllrs. R Hodgson, S Longson, N Marris, and A Haig.

Clerk: S Aikman

Also in attendance: Cllr M Elliott (NKDC) and Cllr A Briggs (LCC)

Public Forum

Cllr P Overton had sent his apologies.

Cllr M Elliott reported on the relaxation of some planning controls that may mean there will be a need for more effort relating to the proposals for solar farms.

Cllr Briggs reported that he had spoken to LCC Highways regarding parking concerns but was not expecting action.

1. To receive any apologies for absence.

Apologies received from Cllr G Lloyd (Chair) and Cllr J Gagg. Apologies accepted.

2. To receive any declarations of interest

In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.

None

3. To receive and approve the minutes of the Parish Council meeting 10th June 2024, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.

Following a vote it was resolved unanimously that the minutes from 10th June 2024 were an accurate record of the meeting.

Progress reported on matters discussed:

- The new gate for the Playing Field should be ready for delivery this week.
- The composting toilet was still to be installed.
- The base for the new bench was still to be installed.
- The flag pole was not yet re-fixed.
- There were no updates from Land Registry for the Village Hall entrance.
- One of the solar powered speed indicator devices still had an intermittent fault and needed resetting or repairing.
- Cllr Longson would put information regarding 'Adopt your local station' on the Facebook group.
- Cllr Hodgson reported that the old water pump for the bowling green was now working and therefore the bowling club would not currently be looking for funding for the water supply.
- Work on the elms and a sycamore on the Jubilee Park had been completed.

4. Finance

a. To formally note Items of Income

Income		Total
None		

b. To formally approve items of expenditure

Payee	Details	Net	VAT	Total
Swinderby Trust	S137 Donation	£1,788.00	nil	£1,788.00
Unity Trust	Bank charge	£ 18.00	nil	£ 18.00
C B Ground Maintenance	Grass cutting	£ 505.00	nil	£ 505.00
S Aikman	Expenses (April - June)	£ 183.00	nil	£ 183.00
G Lloyd	Printer ink	£ 96.24	£19.25	£ 115.49
LALC	Website Maintenance	£ 90.00	£18.00	£ 108.00
Swinderby V Hall	Meeting room	£ 72.00	nil	£ 72.00

All expenditure including Clerk's salary, PAYE and pension was presented by the Clerk and examined, verified and certified by the Council and approved unanimously.

c. Bank reconciliation for the year to date was approved unanimously.

d. To review spend against budget.

Reviewed.

e. To receive any feedback from the External Auditor

Not received yet.

5. Planning

a) Applications Received

None			
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b) Applications Decided

None			
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6. To review the following policies and procedures:

Subject Access request procedure

Privacy notice

Records retention policy

Data Protection policy

Data Breach Policy

GDPR and Freedom of Information policies and procedures (if updates received by LALC).

The following items were reviewed with no amendments:

Subject Access request procedure

Privacy notice

Records retention policy

Data Protection policy

Data Breach Policy.

The Clerk would amend the date reviewed.

Following a vote it was resolved unanimously that Standing Orders and Financial Regulations would be reviewed annually. The Clerk would bring any suggested changes to other policies and procedures to the Council's attention when they would be impacted by changes in legislation or changes to working practice.

The Council were awaiting updates from LALC for GDPR and Freedom of Information policies and procedures.

7. To consider the purchase of additional goal posts.

Cllr Haig had researched additional goal posts, which looked ideal for the Playing Field. However, the Parish Council had been approached by a local football club that was looking for additional venues. The matter would be discussed with the club and suggestions brought to a future meeting.

8. To consider any matters relating to road safety in the parish.

It was agreed that a speed indicator device would be helpful on Moor Lane. It was suggested that the developer could be approached with regards to the installation of street lights and the possibility of a speed indicator device.

9. To report on any updates to the development of the Neighbourhood Plan.

Public comments from recent consultations and the open day had been used by the planning consultant to further develop the Neighbourhood Plan. Feedback had been received from NKDC and the consultant was reviewing and producing the final draft. Details were on the Parish Council website and a summary had been in the Linkup. A new front cover was needed for the plan to give a clear image of the village. There would be further updates in September.

10. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.

No decisions may be made under this section, but councillors may wish to use this to flag up issues.

Cllr Longson reported that some of the trees in the orchard needed new stakes. The name labels had now been drilled and were ready for installing.

Cllr Hodgson reported that the jitty was overgrown. The grass cutters had been asked to attend to this.

Cllr Carter was looking at the idea of children designing a flag for the school.

11. Correspondence

To note correspondence received.

Date	Received From	Description
04.06.2024	National Highways	A46 Newark bypass accepted application

12. Date of next meeting

Parish Council meeting 7.30pm Monday 9th September 2024.

Meeting closed at 8.30pm

Signed.....

Date.....