

# Swinderby Parish Council

## Annual Parish Council Meeting

### AGENDA 11<sup>th</sup> May 2026

The Annual Parish Council meeting will be held at Swinderby Village Hall on **Monday 11<sup>th</sup> May 2026 commencing after the Annual Parish Meeting at approximately 7.30pm.**

The business to be dealt with at the meeting is listed on the attached agenda.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Council in relation to the business on the agenda.

*Sue Aikman*

Clerk and Responsible Finance Officer

2<sup>nd</sup> May 2026

#### Public Forum

1. **Election of Chair and to receive Declaration of Acceptance of Office.**
2. **Election of Vice-Chair and to receive Declaration of Acceptance of Office.**
3. **To receive any apologies for absence.**
4. **To receive any declarations of interest  
In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.**
5. **To receive the Annual Report of the Village Hall committee.**
6. **To confirm that the Parish Council continues to meet the requirements of the Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012 (S121012/965)**
7. **To receive and approve:**  
The minutes of the Parish Council meeting 13<sup>th</sup> April 2026, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.
8. **Finance**
  - a) To formally note items of income.
  - b) To approve items of expenditure.
  - c) Bank reconciliation for the year to date to be approved.
  - d) To review spend against budget.
  - e) To consider the quote for Parish Council insurance.
  - f) To receive the Internal Auditor's report.
  - g) To review the effectiveness of the system of internal control and consider the findings prior to completing the Annual Governance Statement on the Annual Return for 2025/26.
  - h) To approve the Annual governance statement on the Annual Return for 2025/26.
  - i) To consider the Accounting Statements by the members meeting as a whole.
  - j) To approve the Accounting Statements for 2025/26 on the Annual Return.
  - k) Accounting Statements to be signed and dated by the Chair.

## 9. Planning and Tree works

### a) Applications Received

None		
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### b) Applications Decided

26/0222/LBC Approved	Amendment to LBC ref 25/0225/LBC ( Single storey extension and alterations to existing dwelling) - notably replacement of approved window on west elevation with a new glazed door and associated room change from Cloak / Shower Room to Boot Room.	Otter Barn, Newark Road, Swinderby
26/0204/LBC Approved	Internal alterations to form supported living units and communal lounge / dining / kitchen space.	The Old Vicarage, 61 High Street, Swinderby

**10. To review the Financial Regulations and update as necessary.**

**11. To review the Standing Orders and update as necessary.**

**12. To receive any updates on the Swinderby Summer Sunday on the 31<sup>st</sup> May.**

**13. To consider the position of the Parish Council in terms of the planning application re the sub-station at Navenby.**

**14. To identify strategies to encourage the involvement of other, including the younger people, in PC issues thereby raising knowledge regarding how a PC runs and hence supporting continuity.**

**15. To report on maintenance works and litter picking undertaken and required.**

**16. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.** No decisions may be made under this section, but councillors may wish to use this to flag up issues.

### 17. Correspondence

To note correspondence received.

### 18. Date of next meeting

Parish Council meeting 7.30pm Monday 8<sup>th</sup> June 2026.