SWINDERBY PARISH COUNCIL

MINUTES OF
SWINDERBY PARISH COUNCIL
PARISH COUNCIL MEETING
held on 14th September 2026
Held at Swinderby Village Hall

Present: Cllr G Lloyd (Chair), Cllr L Carter (Vice Chair), Cllrs. A Haig, S Longson, and N Marris.

Clerk: S Aikman

Also in attendance: Cllr A Woodruff (LCC), Cllr M Elliot (NKDC). and Cllr P Overton (NKDC) and 3 members of the public.

Public Forum

Cllr Overton had sent his apologies.

Cllr Woodruff reported:
- road repairs were being planned.
- the TRO for the area near the School and Church were still to go through consultation. Data on school times and taxis would be looked at.
- a night time road closure was planned for 10th October.

1. **To receive any apologies for absence.**
   None.

2. **To receive any declarations of interest**
   In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.
   None

3. **To receive and approve the minutes of the Parish Council meeting 13th July 2026, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.**
   Following a vote, it was resolved unanimously that the minutes from the Parish Council meeting on 13th July 2026 were an accurate record of the meeting.
   It was reported that:
   - a letter had been sent to the Light and Life Mission regarding parking, no response had been received yet.
   - the new bins had been installed.
   - Watering of trees had been successful, 2 further waterings would happen in September.
   - Everyone need to look at opportunities available through the Strategic Fund. ACTION: All

4. **Finance**

a. **To formally note Items of Income**
   £20 LinkUp contribution.

b. To approve items of expenditure.

26/039	29.07.2026	Britnell Tree Services	Tree watering	£ 270.00
26/040	14.07.2026	JDMN	Wi-Fi	£ 40.00
26/042	31.07.2026	Unity	Bank charges	£ 7.00
26/045	28.07.2026	Kingfisher bins direct	Bin	£ 535.44
26/046	14.08.2026	JDMN	WiFi	£ 40.00
26/047	05.08.2026	CB Ground Maint.	Grass cutting	£ 295.00
26/050	10.08.2026	PKF Littlejohn	External Audit	£ 378.00
26/051	16.08.2026	Cloud Next Ltd	Home hosting renewal	£ 59.98
26/052	20.08.2026	Cloud Next Ltd	email domain	£ 60.00
26/054	31.08.2026	Unity	Bank charges	£ 7.00
26/055	31.08.2026	Lummus	Neighbourhood Plan editing	£ 305.00
26/056	31.08.2026	P Haig	LinkUp	£ 400.00
26/057	31.08.2026	L Carter	Book tokens	£ 40.00

Expenditure including Clerk's salary, PAYE and pension approved unanimously.

c. Bank reconciliation for the year to date was approved unanimously.

d. To review spend against budget.
Reviewed.

e. To receive any feedback from the External Auditor.
The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR: • Information received from the smaller authority indicates that assets purchased during the current year have been included in the prior year Section 2, Box 9 figure. • Section 1, Box 9 and Section 2 Box 11 of the AGAR have not been completed. The smaller authority has confirmed that it is/is not a sole managing trustee and the responses should be 'N/A' and 'yes', respectively.

5. Planning and Tree works

a. Applications Received

25/0738/PNND	Notification of Receipt of Amended Plans/ Additional Information.	The Bungalow The Piggeries	No comment

	Application under Class Q of the Town and Country Planning (General Permitted Development) Order for prior approval for change of use from agricultural implement store to a dwelling (C3).	Cow Lane Swinderby	
26/0871/VARCON	Application to vary condition 4 (CMS), condition 10 (shop and offices), condition 17 (POS) and condition 19 (footpaths) to retain the site compound in its current location and amend the trigger point of the conditions (10, 17 and 19 - footbridge and upgrades only) to the 100th dwelling occupation of planning application 25/0237/VARCON (linked to planning permission 22/1376/FUL - Erection of 132 dwellings with associated outbuildings/garages and landscaping/open space and affordable housing and including conversion of existing (retained) building to shop and offices).	Former Produce World Site Moor Lane Swinderby LN6 9LX	The S106 had stated that transfer of the Village Green to the Parish Council would happen at 50% occupation. It was understood that the footpath going through the planned Green was currently through the compound and the new trigger point would be at 100% completion. Cllr Lloyd was waiting for a date to meet with the developer. BNG was due at 20% occupation.

b. Applications Decided

26/0528/HOUS approved	Proposed dormer extensions, two storey side extension, and single storey garage extension	3 Manor Road Swinderby

6. To consider any works required in the play areas and plan accordingly.
A positive report had been received following the recent play equipment inspection. The wooden equipment would be re-oiled this year. ACTION: Cllr Longson

7. To consider revised Risk Management and Risk Register.
Cllr Haig had proposed changes to increase clarity. The changes were agreed by all and the

Clerk would update the documents and send out for approval at the next meeting.
ACTION: Clerk

8. **To receive feedback from the Empty Homes Officer.**
Additional Council Tax was an option for empty homes.

9. **To receive updates on the Neighbourhood Plan.**
Changes were being made to meet the new framework. It was noted that the changes gave more power to officers and takes some weight from committees.

10. **To receive any updates on the National Lottery Community Fund bid.**
A response was expected in November.

11. **To receive feedback from the Lost Village event.**
Traffic had caused problems on the A46 and additional traffic had been noticed through the village. It was noted that numbers for the event had increased from around 4,000 to 20,000. It was noted that the event had been held on the same weekend as Lincoln's Steam Punk event. The Parish Council would write to NKDC and LCC regarding traffic issues and any expected cap on numbers for future events. ACTION: Cllr Lloyd and Clerk

12. **To consider plans for Remembrance Day and Service.**
It was planned to join up with the school as in previous years. Cllr Haig would ask his contacts for anyone able to support by playing the Last Post. ACTION: Cllr Haig
A new wreath would be purchased. ACTION: Cllr Lloyd and Clerk

13. **To report on maintenance works and litter picking undertaken and required.**
Signs, including tree signs, were to be installed. A litter pick would be undertaken. Wooden play equipment would be treated. ACTION: Cllr Longson
A public litter pick would be arranged for October. ACTION: Cllr Lloyd

14. **To consider requesting a winter salt bag including suitable location with planned carpark resurfacing.**
The Clerk would order the salt bag for the locating on the Village Hall carpark. Cllr Marris would move the bag if necessary for the carpark resurfacing. ACTION: Clerk and Cllr Marris

15. **To consider feedback received from issues raised relating to poor parking by the Light and Life Mission users.**
No feedback received to date.

16. **To consider the use of Op Snap for Traffic management in the village and receive any feedback from LCC for traffic concerns raised.**
Information would be put in the LinkUp. ACTION: Cllr Lloyd

17. **To consider CCTV for the Village Hall carpark**.
Cllr Haig had researched costs for cctv at the front of the Village Hall and 2 cameras in the carpark. A quote of £1848.89 + VAT had been received. The matter would be revisited once the resurfacing was complete.

18. **Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.**
No decisions may be made under this section, but councillors may wish to use this to flag up issues.
Cllr Carter reported that book tokens had been given to the winners of the competition for the litter picking poster. Posters were to be laminated and displayed around the village.

Cllr Longson had been approached by a resident about setting up a village cricket club. He had suggested that the resident could attend a parish council meeting with ideas for the proposal.
Cllr Haig reported that the Swinderby Quiz had been a success. It was well attended and raised £758. He thanked Maggie and Pat for all of their support. A further Quiz Night would be held in September.
Cllr Haig had researched quotes for the printing of the LinkUp. It was agreed that the best quote was from the Pelican Trust. The matter would be added to the October agenda.
ACTION: Clerk

Cllr Lloyd reported that:
- The tree on the Green had died. NKDC had been contacted as they manage the land.
- Potholes on Manor Road/High Street had been reported on Fix My Street,
- Trees on the Playing Field orchard had been sprayed and grease bands would be ordered. The trees needed staking and pruning. Residents should be notified when different varieties are ready for picking.
- The lamp posts on Holt Farm Paddock needed repainting.
- Gov.uk emails needed adding to the October agenda. ACTION: Clerk

19. Correspondence

To note correspondence received.

14.07.2026	LCC	Improvements to Household Waste Recycling Centres approved to benefit Lincolnshire residents
16.07.2026	LCC	Local Government Reorganisation Announcement
15.07.2026	Lincs Police	PCSO area changes
21.07.2026	Newark & Sherwood District Council	Collingham Neighbourhood Plan Consultation
04.08.2026	LCC	Lincolnshire Fire and Rescue Response Review Engagement
07.08.2026	CPRE Rutland and Lincolnshire	CPRE Rutland and Lincolnshire Update August 2026
07.08.2026	NKDC	Community Champion Awards - call for nominations
11.08.2026	LCC	Road closure Order - Newark Road (Between A46 & Collingham Road) Period of restriction: 22/09/2026 - 23/09/2026 20:00 - 06:00

27.08.2026	LCC	Road closure Order - Eagle Road/Green Lane (Between Moor Lane & Halfway House Lane) Halfway House Lane (Between Green Lane & Halfway House Motel) Period of restriction: 09/10/2026 - 10/10/2026 19:00 - 06:00
03.09.2026	NKDC	Publication of Central Lincolnshire Housing and Economic Land Availability Assessment (HELAA)

20. Date of next meeting

Parish Council Meeting 12th October 2026, 7.30pm.

Meeting closed at 9.20 pm

Signed…… Date……..