

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as a debit.

Name of smaller authority: Swinderby Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role): Sue Aikman (Clerk and RFO)

Date: 18/04/2019

	£	£
Balance per bank statements as at 31/3/19:		
Unity Trust	22,667.81	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		22,667.81
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	(410.06)	
item 2	(105.80)	
item 3	(14.00)	
item 4	(46.50)	
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		(576.36)
 Add: any un-banked cash as at 31/3/19		-
 Net balances as at 31/3/19 (Box 8)		22,091.45