

Explanation of 'No' on the Annual Governance Statement

Authority name and reference	Swinderby Parish Council – LIN368
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Assertion 1-9	Explanation for 'No' response and action to address weaknesses
1	Due to the change of personnel in the year, this has been over looked. The acting clerk has put in place a cash book system for 2017/18 which has been reconciled the first 2 months. Budget monitoring will also be carried out on a regular basis to ensure effective financial management throughout the year
3	Due to change of personnel in the year, proper practices have not been employed throughout the year. This has been addressed with the temporary appointment of an acting clerk. The recruitment process currently being undertaken will ensure that a competent clerk is employed and emphasis will be given to ensuring that proper practices are employed in future
5	The financial risks have been discussed at meetings but not formally recorded on a risk register. A risk register is now being drafted for 2017/18 and will be adopted in the near future. This will also be reviewed on at least an annual basis